



Country Club of York

Contact: *fseifrit @ccyork.org*

SERVER

\$16-\$19

Part-time

Reporting

- Food & Beverage Managers

Qualifications

- Previous experience preferred
- Reliable transportation required
- Ability to work variable work schedule including evenings, weekends, holidays as required
- Meet physical requirements and demands of position

Job Tasks/Duties

- Set up side station and perform assigned side (prep) work.
- Provide immediate attention to all members and guests upon seating.
- Make sure that children are in the appropriate type of seat and are safe and secure.
- Answer questions on food and wine menus.
- Fill glasses with ice water and suggest menu items.
- Ensure that the correct account numbers and names are given for billing.
- Efficiently serve food and drinks in a friendly and courteous manner and offer suggestions on daily specials and wine selections.
- Place orders with the kitchen; inform cooks about any special cooking instructions.
- Check back to ensure member and guest satisfaction; replenish water and other items as necessary.
- Remove soiled dishes. Clear tables after each course and reset them with appropriate silverware.
- Present dessert menus, and suggest and serve dessert, coffee, and after-dinner drinks.
- Verify the accuracy of prices and quantities on member/guest bills.
- Present the bill and after-dinner chocolates.
- Handle all credit card charges as prescribed by standard operating procedures.
- Keep the dining room and bus station areas clean.
- Clear, clean, and reset tables that have been vacated.
- Advise the supervisor of any complaints as soon as they occur.
- Perform clean-up and closing duties as assigned by the manager.
- Attend pre-shift meetings as requested by the Food and Beverage Managers
- Thank members and guests; invite them to return.
- Consistently follow local and state laws and the club's policies and procedures for the service of alcoholic beverages to members and guests.
- Perform other appropriate duties assigned by Food and Beverage Managers.